HOMEOWNERSHIP INTAKE FORM

I am interested in ☐ turn-key homeownership ☐ self-help homeownership

Please make sure you meet these general requirements for homebuyers before completing this form.

- Do you live or work in Buncombe, Henderson, Madison, or Haywood counties for at least 12 months before completing this application?
- Are you not a current homeowner?
- Do you have $1,000 to place toward the purchase of a home?
- Have you completed a HUD-approved Homebuyer Education Course?*
- Is your total household income less than 80% of the area median income, as defined by HUD?
- Do you have a credit score of at least 640, or no credit score with acceptable alternative credit?*

** OnTrack WNC provides financial education, counseling, and support to help people reach their money and housing goals. Find out more at ontrackwnc.org.*

Your application will be on file for two years. After this time, you'll need to submit an updated application to remain under consideration. All completed applications should be submitted to megan@mtnhousing.org or mailed to Megan Kirby, Mountain Housing Opportunities, 64 Clingman Ave. Suite 101, Asheville, NC 28801.

GENERAL INFORMATION

Applicant name:		**Co-Applicant name:**	
email	**ph.**	**email**	**ph.**
☐ **married** ☐ **separated** ☐ **unmarried** ☐ **widowed** ☐ **divorced**		☐ **married** ☐ **separated** ☐ **unmarried** ☐ **widowed** ☐ **divorced**	
Address:		**Address:**	
# years at address:		**# years at address:**	
middle credit score (or estimate)	**current monthly rent**	**middle credit score (or estimate)**	**current monthly rent**

EMPLOYMENT HISTORY

Applicant		**Co-Applicant**	
☐ **self-employed** **name and address of employer**	**yrs at this job**	☐ **self-employed or** **name and address of employer**	**yrs at this job**
	years in line of work		**years in line of work**
position/type of business		**position/type of business**	
If employed at the above position for less than a year or if you have more than one job, please continue below			
☐ **self-employed or** **name and address of employer**	**start date**	☐ **self-employed or** **name and address of employer**	**start date**
	end date		**end date**
position/type of business		**position/type of business**	

HOUSEHOLD MEMBERS (include applicant and co-applicant)

List everyone who will live in the home (including applicant and co-applicant). If any individual receives income from more than one source, use additional rows to provide that information. Allow only one source of income per row.

First and Last Name	Relation to Applicant	Date of Birth	Gross Annual Income	Income Source (eg: employer, SS, child support, HCV)
Total Household Gross Annual Income			$ 0	

ASSETS

Checking Account	Checking Account	Savings Account
Balance	Balance	Balance
Account held by: □Applicant □Co-Applicant □Jointly	Account held by: □Applicant □Co-Applicant □Jointly	Account held by: □Applicant □Co-Applicant □Jointly
Savings Account	**Investments**	**Investments**
Balance	Balance	Balance
Account held by: □Applicant □Co-Applicant □Jointly	Account held by: □Applicant □Co-Applicant □Jointly	Account held by: □Applicant □Co-Applicant □Jointly
Other	**Other**	**Other**
Balance	Balance	Balance
Account held by: □Applicant □Co-Applicant □Jointly	Account held by: □Applicant □Co-Applicant □Jointly	Account held by: □Applicant □Co-Applicant □Jointly

LIABILITIES

	Creditor	Balance		Monthly Payment
Auto Loan or Lease				
Auto Loan or Lease				
Revolving Account				
Revolving Account				
Revolving Account				
Other				
Other				
Attach additional sheets, if necessary, and list ALL debts.			**Total**	$ 0

I certify that all of the information is correct and true, and all income and assets have been disclosed to the best of my knowledge.

Signature of applicant_____

Signature of co-applicant_____